

INSTRUCTIONS FOR APPLICANTS—George F. Kennan Fellowships

This document contains instructions and the application form for the Kennan Institute's George F. Kennan Fellowship. Please take a moment to review the various research grants offered by the Kennan Institute on our website: www.wilsoncenter.org/kennan. After reviewing the list, should you decide that you would rather apply for one of the Institute's other grant programs, please contact us to receive the proper application form, if any. **George F. Kennan Fellowships are available to applicants from all countries. Foreign applicants must be eligible to obtain a J-1 exchange visitor visa.** The Kennan Institute is committed to creating a diverse and inclusive environment, and encourages applicants of all backgrounds to apply. All qualified applicants will receive consideration for fellowships based solely on their merits.

If applying as an individual:

A complete application must include:

1. the following individual application form
2. a project proposal and title (not to exceed 1,000 words)
3. a curriculum vitae, including publications (not to exceed 5 pages)
4. two letters of recommendation

Please note all materials must be in English.

If applying as a team (Scholars may apply as pairs; teams of three may also be considered)

A complete application must include:

1. individual application forms for each team member
2. team application form
3. a joint project proposal and title (not to exceed 1,500 words)
4. a curriculum vitae for each team member including publications (not to exceed 5 pages)
5. two letters of recommendation for each team member

Please note all materials must be in English.

Applications should be scanned and sent as PDF files by email. Applications may be submitted by post, but make sure to coordinate with Kennan staff. Do not send sample publications.

THE PROJECT PROPOSAL IS THE MOST IMPORTANT ELEMENT IN THE SELECTION PROCESS. It is essential that you make your project clear to individuals outside your own field and explain its broader implications, including policy relevance. The elements requested below should be incorporated into the text:

1. a detailed description of the topic and its policy relevance beyond the interests of the specific field of study
2. the originality of the proposed study
3. the methods or approaches to be used
4. a brief discussion of how you or your project will foster communication between the world of ideas and the world of public affairs
5. the feasibility of completing your project in the time proposed

Letters of Recommendation

It is your responsibility to have signed letters of reference sent directly to the Kennan Institute by the deadline. Scanned copies of signed letters sent to us by email are acceptable. Your referees should be familiar with you and your work. Along with a copy of your proposal, you should also send your referees a copy of the enclosed letter of instruction, which they can use in preparing their comments about your proposed study and your qualifications for undertaking it. They may also comment upon how you and your work would contribute to the Center's goal of bridging the gap between the worlds of scholarship and public affairs.

Deadline: All application materials must be received by March 31/October 31. Applications will be reviewed by the Kennan Institute's Advisory Council. Awardees are expected to begin their three-month appointments within six months of accepting the fellowship.

All materials should be sent by email to: kennan@wilsoncenter.org

BACKGROUND: THE GEORGE F. KENNAN FELLOWSHIPS

The **George F. Kennan Fellowships** were established in 2015 with the goal of supporting experts from diverse, policy-oriented sectors such as media, business, local government, law, civil society, and academia to examine important political, social, economic, cultural, and historical issues in Russia, Ukraine, and the region. Among the aims of the new fellowships are to build bridges between traditional academia and the policy world, as well as to maintain and increase collaboration among researchers from around the world. The fellowships are funded by a grant from Carnegie Corporation of New York.

George F. Kennan Fellows will be based at the Wilson Center in Washington, D.C. for three-month residencies. Fellows will receive access to the Library of Congress, National Archives, and policy research centers in Washington, D.C., as well as the opportunity to meet with key actors at the State Department, USAID, Department of Defense, and Congress. While conducting research, the George F. Kennan Fellows are expected to actively participate in discussions with the policy and academic communities, including speaking engagements at the Wilson Center as well as potentially outside of Washington D.C., and attending meetings, conferences, and other activities organized by the Kennan Institute and Wilson Center. Upon completion of the fellowships, the grantees become alumni, for whom Kennan will continue to offer opportunities for collaboration and engagement.

For academic participants, eligibility is limited to the postdoctoral level, and normally it is expected that academic candidates will have demonstrated their scholarly development by publication beyond the doctoral or *kandidat* dissertation. For other applicants, an equivalent level of professional achievement is expected.

Under the terms of the grant, the George F. Kennan Fellowship offers a monthly stipend of \$4,000, research facilities, and computer access. Grant recipients are required to be in residence at the Kennan Institute in Washington, D.C. for the duration of their grant. Awardees are expected to begin their three-month appointments within six months of accepting the fellowship.

GEORGE F. KENNAN FELLOWSHIP

APPLICATION FORM – INDIVIDUAL APPLICANT

PERSONAL DATA *(Please complete using Latin letters. Write your name as it appears on your international passport.)*

<i>Last name</i>	<i>First name</i>	<i>Middle Initial</i>
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Home Address:	Work Address:
_____	_____
_____	_____
_____	_____

Home telephone _____ Work telephone _____

E-mail _____ Fax _____

Professional title and institutional affiliation _____

Citizenship _____ Date of Birth _____ Sex _____
day/month/year As it appears on passport/ID

Proposed dates of fellowship _____

Field of Study _____

PROJECT INFORMATION

Title of Project _____

If applying as part of a team, please indicate your team members names here:

100-WORD PRECIS OF ATTACHED PROJECT PROPOSAL AND ITS SIGNIFICANCE

If applying as part of a team, this may be left blank on this form.

GEORGE F. KENNAN FELLOWSHIP

APPLICATION FORM – TEAM

If you are applying as a team, one team member should fill out the following form and submit all required documents as one package.

Team Members:

Name

Citizenship

Proposed dates of fellowship _____

Field of Study _____

PROJECT INFORMATION

Title of Project _____

100-WORD PRECIS OF ATTACHED PROJECT PROPOSAL AND ITS SIGNIFICANCE

EDUCATION

Undergraduate B.A./B.S.(Date, Institution, Major Field) _____

Ph.D. or *Kandidat Nauk* _____

Title of Dissertation _____

Doktor Nauk (if applicable) _____

Title of Dissertation _____

Other _____

PROFESSIONAL/OCCUPATIONAL EXPERIENCE (*List current position first*)

Dates	Organization	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

FELLOWSHIPS/HONORS RECEIVED (*List most recent first*)

ENGLISH LANGUAGE SKILLS *Please rate English language ability, using the terms **Excellent, Good, Fair, and Poor.***

Reading

Writing

Listening

Speaking

REFERENCES *(Please ask your referees to send their recommendations directly to the Kennan Institute by March 31/October 31.)*

- 1) _____
Name and Occupation

- 2) _____
Name and Occupation

CERTIFICATION: I certify that the information given in this application is complete and accurate. I certify that I completed this application myself, without any aid or assistance. If selected, I agree to comply with all regulations of the George F. Kennan Fellowship Program. I plan to return to my country of residence upon completion of my fellowship (pertains to international applicants.). I understand that my fellowship may be terminated for giving false information, for general misconduct, or for any other reason. I understand that this fellowship excludes programmatic or financial support for accompanying spouse and/or children.

<hr/> <i>Signature of Applicant</i>	<hr/> <i>Date</i>
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To the Referee:

The George F. Kennan Fellowships were established in 2015 with the goal of supporting experts from diverse, policy-oriented sectors such as media, business, local government, law, civil society, and academia to examine important political, social, economic, cultural, and historical issues in Russia, Ukraine, and the region. Twice a year, George F. Kennan Fellows are chosen to be in residence at the Kennan Institute to conduct research on projects related to those fields.

The applicant has identified you as one of two individuals who are familiar with the applicant's work and qualifications and who would be asked to comment specifically on the proposed study and the applicant's ability to undertake it.

We would appreciate receiving from you a full and candid evaluation both of the candidate and of the proposed study project. The basic criteria for selection of scholars are: 1) the importance and originality of the project (the quality of the project proposal and the degree to which the key questions have been identified and a promising approach outlined); 2) the applicant's scholarly capabilities, achievement, and the ability to accomplish the proposed project; and 3) the likelihood that the work, when completed, will advance basic understanding of the topic under study and represent a substantial contribution to the body of knowledge about it.

You should also be aware that the Kennan Institute and the Wilson Center strive to encourage active scholarly dialogue and exchange of views and perspectives among fellows and between them and the public at large. While working on their projects, fellows are also members of an intellectual community who are encouraged to participate in the institutional life of the Wilson Center in both formal and informal ways, ranging from informal conversations to involvement in the Center's meetings, colloquia, and conferences. It is with this background in mind that we ask for your opinion as to whether the applicant would contribute to the community life of the Institute and of the Center as a whole.

Please send your scanned, signed letters of recommendation by the deadline of **March 31/October 31** directly to the Kennan Institute email address: kennan@wilsoncenter.org. Letters of recommendation are crucial to the evaluation process, and we, no less than the candidates themselves, appreciate the care and attention that you will have devoted to the matter.

Sincerely,

Jennifer S. Wistrand

Deputy Director